

Report to: Portchester Crematorium Joint Committee

Date: 13 December 2021

Report of: Ian Cousins, Property Manager

Subject: Report on the Repairs and Renewal Programme



Ref	Item Description	Cost £	Commentary
2004	South Chapel New Curtains	12,000	Work completed and final account is now awaited.
2005	Conservatory Redecoration	6,000	Works completed and final account is now awaited.
2006	Water Feature Feasibility	5,000	Fee proposals requested from designers.
2007	Groundsman Building Repairs	3,300	Works complete and account agreed.
2105	Office extension and improvements	15,000	Scope and requirement to be reviewed in conjunction with item 2112.
2106	Staff Area Improvements	10,000	Scope and requirement to be reviewed in conjunction with item 2112
2107	Waiting Room Refurbishment	30,000	We continue to work on the specification for this work which will now be carried out in the next financial year.
2108	Signage	20,000	Development of a new map and signage continues.
2109	North Chapel Enhancement Programme	17,500	Delayed materials now received by the contractor with date to be confirmed for the works.
2110	South Chapel Flooring	10,000	Awaiting a revised date for these works.
2111	Security Improvements	7,500	Works in progress.

2112	Feasibility into Cremator Replacement	50,000	An investigation into the options to replace the existing cremator equipment.
2113	Roof Repairs / Improvements	25,000	A programme to maintain and improve various roofs.
2114	Chapel Entrance Resurfacing	30,000	Works to improve the paved area between the waiting room and chapels.
2115	External Redecoration	25,000	To redecorate the external surfaces to the Crematorium Buildings
2116	Lighting Upgrade	75,000	To replace / improve lighting with energy efficient fittings.

Note – This report provides details on the significant projects being undertaken at the Crematorium with any day to day or completed projects omitted.

Recommendation - That the report be approved and noted

Ian Cousins
Property Manager

For further information on this report, contact Ian Cousins, 01329 824835